

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**October 11, 2010**

**7:30 p.m.**

**Agenda**



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 27, 2010

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School.....Mr. John Zuk  
Middle School.....Dr. Edward Donahue  
Intermediate School .....Mrs. Mary Farris  
Elementary Schools.....Ms. Lori Limpar**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

**\*The Administration recommends approval of the bills to be paid as of October 11, 2010. (VI, A)**

- B. *Investment of Funds*

**The Administration recommends approval of the Investment of Funds for the General Fund Budget. (VI, B)**

- C. *Property Tax Refunds*

**The Administration recommends that the School Board take the following actions with regard to 2010-2011 school real estate tax refunds:**

- 1. Bruce and Lisa J. Gordon, Parcel ID #22 6414742231081 1, Approve refund of \$111.01 (VI, C-1)**
- 2. RJ Realty Co LLC, Parcel ID #22 642482155022 1, Approve refund of \$1026.61 (VI, C-2)**
- 3. Saucon Creek Golf LP, Parcel ID #22 641594335185 1, Approve refund of \$27,222.40 (VI, C-3)**
- 4. Edward Melhem, Parcel ID #22 642572603296 1, Deny request for refund of \$666.36 (\$586.36 as corrected) (VI, C-4)**

D. *Approval of Purchase of Natural Gas*

The Administration recommends formal approval of the following purchases of natural gas that were pre-authorized by the Administration on October 4, 2010, pursuant to the contract with Compass Energy that was approved by the Board on August 24, 2009 (VI, D):

1. **2010-11: 7839 dth @ a weighted average of \$4.25/dth. This completes our purchase of natural gas to meet our anticipated demand for 2010-11. Previous purchases were made in August 2009 (\$6.65/dth) and February 2010 (\$5.98/dth.)**
2. **2011-12: 9830 dth @ a weighted average of \$5.13/dth. This purchase brings the total of our hedged purchases to 80% of the estimated demand for 2011-12. A previous purchase was made in February 2010 @ \$6.37/dth.**
3. **2012-13: 8535 dth @ a weighted average of \$5.56/dth. This purchase results in us having hedged 60% of our estimated demand for 2012-13. A previous purchase was made in February 2010 @ \$6.51/dth.**

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

\*The Administration recommends approval of the following Substitute Teachers for the 2010-2011 school year:

April Ferrandino, Music K-12

Daniel Marcy, Math

Samantha Sontag, Elementary

Gloria Toner, English 7-12 and Library Science K-12

2. *Salary Step Adjustment*

\*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2010:

Julie Vogl, Grade 6 Teacher, Southern Lehigh Intermediate School, Bachelor's to *Bachelor's +15*

3. *Appointment*

The Administration recommends approval of the following teacher:

**Rose Jacob, Special Education Teacher, Southern Lehigh High School, Bachelor's, Step 14, at a pro-rated salary of \$43,743 (*pending receipt of required documentation*), effective October 12, 2010. Ms. Jacob will fill the position due to the resignation of Aimee Pearce.**

4. *Childrearing Leave*

\*The Administration recommends approval of the request of childrearing leave for Molly Brundage, Reading Specialist, Southern Lehigh Middle School for the 2010-2011 school year.

B. *Noncertificated Staff*

1. *Substitute Support Staff*

\*The Administration recommends approval of the following substitute support staff for the 2010-2011 school year:

Tracy Hammond, Substitute Instructional Assistant, at an hourly rate of \$15.31

Gloria Toner, Substitute Instructional Assistant, at an hourly rate of \$15.31

Wendy Somers, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

Kelli Guttman, Substitute Custodian, at an hourly rate of \$13.11

Mark Zweifel, Substitute Custodian, at an hourly rate of \$13.11

2. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Katherine Burke, Instructional Assistant, Hopewell Elementary School, ½ day (am) December 16, 2010 and the full day of December 17, 2010.

Michelle Davis, Instructional Assistant, Southern Lehigh High School, on October 20 and 25, November 3, 10, and 17, 2010.

Nicole Landis, Bookkeeper, Southern Lehigh High School, on February 4, 2011 and February 7, 8 and 9, 2011.

3. *Resignation*

\*The Administration recommends approval of the following resignation:

Rose Jacob, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, effective October 12, 2010 pending appointment as Special Education Teacher, Southern Lehigh High School.

4. *Appointments*

\*The Administration recommends approval of the following staff: (VIII, B-4)

Brittany Lacey, Instructional Assistant (7 hour), Southern Lehigh High School, at an hourly rate of \$15.89, effective October 12, 2010. Ms. Lacey will fill the vacant position due to the resignation of *Rose Martin*.

Emily Powers, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective October 12, 2010 (*pending receipt of required documentation*). Ms. Powers will fill the anticipated vacant position contingent upon the appointment of *Rose Jacob* to Special Education Teacher, High School.

5. *Clinical Internship*

\*The Administration recommends approval of the clinical internship for Cayla Zukowski with *Linda Milliman* and *Carol Macomb*, Speech Therapists, from January 10, 2011 through April 22, 2011 (*pending receipt of required documentation*).

C. *Extra-Compensatory Positions*

1. *Ancillary Employee*

\*The Administration recommends approval of the following ancillary employee for the 2010-2011 school year:

|                                      |                     |
|--------------------------------------|---------------------|
| <u>Brian Hines</u> , Dance Chaperone | \$46.62 per event   |
| <u>Brian Hines</u> , Peak Program    | \$46.77 per session |

2. *Extracurricular Activity Advisors*

\*The Administration recommends approval of the following extracurricular activity advisors for the 2010-2011 school year:

|                        |                                  |         |
|------------------------|----------------------------------|---------|
| <u>Nancy Beitler</u>   | Band, Middle School              | \$3,194 |
| <u>Douglas Bolasky</u> | Band, Senior High School         | \$7,593 |
| <u>Tina Lebrecht</u>   | Choral Music, Middle School      | \$1,959 |
| <u>Matthew Wehr</u>    | Choral Music, Senior High School | \$3,648 |
| <u>Nancy Beitler</u>   | Orchestra, Middle School         | \$1,224 |
| <u>Douglas Bolasky</u> | Orchestra, Senior High School    | \$2,050 |
| <u>Sheree France</u>   | Band Front                       | \$3,764 |

3. *Other Educational Leader*

\*The Administration recommends approval of the following subject area leader appointment for the 2010-2011 school year, subject and contingent upon the Southern Lehigh Education Association's ratification of the *Memorandum of Agreement entitled Subject Area and other Educational Leader Compensation*:

Tamme Westbrooks, Guidance

4. *Mentor*

\*The Administration recommends approval of the following mentor at a stipend of \$700 for the 2010-2011 school year:

Caryn Bronfenbrenner as a mentor to *Rose Jacob*

5. *Assistant to the Athletic Director*

\*The Administration recommends approval of the appointment of Michael Feifel, Assistant to the Athletic Director (winter season), for the 2010-2011 school year, at a salary of \$3,333.33. (VIII, C-5)

6. *Volunteer Coaching Appointments*

\*The Administration recommends approval of the following volunteer coach for the 2010-2011 school year: (VIII, H)

Derek Weedling Football

7. *Salary Correction*

\*The Administration recommends correcting the salary of Brad Heubner, Assistant Boys' Basketball Coach, from \$4,758 to \$4,748.

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report... Mr. Liberati
- C. Facilities Report..... Mr. Liberati

X. OLD BUSINESS

- A. Second Reading of Board Policies

**The Administration recommends a second and final reading of the following policies: (X, A)**

- #222 Pupils: Tobacco Use**
- #913.1 Community: Flyer/Information Distribution**

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

- B. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT